



## **Grant Application**

1. Name, address and telephone number of entity requesting funds.
2. Describe the entity (legal composition, directors and staff, purpose, history).
3. Amount of money requested.
4. When will the funds be needed?
5. Provide a detailed explanation of how the funds will be used. You may attach supporting information or documents that may be helpful to the directors as they consider this request.
6. How will the Jefferson area benefit if your organization is awarded a grant?
7. How many individuals do you estimate will benefit from your project on an annual basis?
8. Describe the sources of other funds available, or being sought to complete this project. Please attach financials.
9. Person representing applicant.

I hereby certify that all the information submitted with this application is true and correct to the best of my knowledge.

Signature and

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature and

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The deadline for submissions of applications are April 1 and October 1. Foundation meetings to consider grant requests are held in June and December.**

**Applications may be mailed to:  
Jefferson Community Foundation  
P.O. Box 81  
Jefferson, WI 53549**

**Or delivered to any director  
Or emailed to [jefferson.communityfoundation@gmail.com](mailto:jefferson.communityfoundation@gmail.com)**